



Midwest Packaging & Container

9718 Forest Hills Rd. Machesney Park, IL 61115
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Material Handler

- Wage \$11.00 per hour
- 1st shift 7:00AM – 3:30PM 2nd shift 3:00PM – 11:30PM 3rd shift 11:00PM – 7:00Am
- Must be able to drive a forklift
- Must have a valid drivers license
- Strong Organizational Skills
- Inventory control experience
- Computer skills required
- Must have the ability to think ahead
- Strong personnel skills
- Good housekeeping habits
- Must be punctual
- Must be able to work overtime

As a material handler, you will work closely with all departments. You would be pulling finished product from the line and placing it either in stock or in the staging area. Placing product in stock requires the use of scanning software that was created specifically for the corrugated industry. You will also use this software when pulling orders and preparing them for shipment to the customer. When pulling orders it would be your responsibility to keep the aisles clean of strapping and materials. Also, it is important to keep the racks organized by placing like products together and making sure all product is fully in the racks. At times you would need to drive the company van to deliver rush orders and / or smaller deliveries. It is important to pay attention to detail to ensure orders are correctly pulled and placed in the loading area for shipment. This is a fast pace position that requires a detail oriented employee.

The above is only an overview of the duties, other duties may be expected.