



## Midwest Packaging & Container

9718 Forest Hills Rd. Machesney Park, IL 61115  
P-815-633-6800 F-815-633-6968

### ***Government Packaging Department***

- Wage \$10.00 per hour
- 1<sup>st</sup> shift 7:00AM – 3:30PM
- Must be able to read prints, drawings, and/or work instructions
- Experience packaging small to large items
- Computer skills required
- Detail oriented
- Ability to lift approximately 25 – 50 pounds
- Ability to stand for long periods of time and bend frequently
- General math skills required
- Must be punctual
- Must be able to work overtime
- Past government packaging experience is a plus but not required
- Forklift experience is a plus but not required

Government packaging requires the ability to follow detailed instructions based on the Government Contract supplied by the customer. Attention to detail is a must. All material used to package parts must have product certification. Inventory is maintained as product to package is delivered. Government employees are required to track all components of the final product along with the final product to ensure our customers' needs are met. You would work hand and hand with the woodshop and shipping departments. Woodshop prepares all crates and skids for the packaged product to be shipped. The packaging in the government room is very detailed and must be packaged per the contract.

This is only an overview of the duties, other duties may be expected.